

Minutes of the extraordinary meeting of Woodwalton Parish Council held on Thursday 23rd August 2018 at 7:30pm

Present: Cllrs P Peck (Chair), B Gilbert and L Lee

In Attendance: L Ellis (Clerk), District Cllr S Bywater, District Cllr D Tuplin and seven residents

Key:

CCC = Cambridgeshire County Council

HDC = Huntingdon District Council

PC = Parish Council

1	Chairman's Welcome	The Chairman welcomed everyone to the meeting.
2	To receive apologies and reason for absence	County Cllr T Rogers.
3	Member's declaration of Disclosable Pecuniary Interests	None.
4	Public and press participation session with respect to items on the agenda	A resident presented the Council with a hard copy of a series of questions relating to Woodwalton Village Hall matters and items to be raised at the next Council meeting; these refer to the publication of draft minutes and the Clerk's qualifications and experience. He also reported that the website contained the incorrect contact information for the VH. The resident left the meeting at this juncture. It was noted that the six remaining residents were attending the meeting to listen only to the Council's debate on the VH.
5	To sign and approve minutes of the meeting held on 25 th July 2018	To take the minutes as read and approve them as a true and accurate record. The minutes were then duly signed by the Chairman.
6	Matters arising from the minutes (information only)	Noted.
7	Finance inc:- <u>Payment of accounts and receipts:</u> <u>August:</u> £155.22 - Salaries (SO) £33.94- e-on (DD) £30.00 - Sawtry WI (000416) £104.63 - e-on (000417) WWVH	All payments were unanimously approved and all associated documentation was initialled by two signatories.

Signed..... Dated.....

8	Planning applications 18/01706/FUL Keeler Farm, Raveley Road, Woodwalton Single storey extension to two converted barn dwellings	Council considered the planning application and agreed that they had no objection to the application as there were no adverse implications.
9	To discuss Village Hall matters	<p>It was agreed that the Clerk should update the website stating that the WWVH is currently closed to the public and all enquiries are to be via the Clerk.</p> <p><u>Asbestos survey:</u> Q - Will the PC arrange for a survey to be conducted on the VH roof A - Yes Q - Will this be put out to tender from at least 3 contractors A - Yes we will approach 3 contractors. Cllrs Gilbert and Peck agreed to be the contact point for building access Q - How will this be paid for, will it be a DC grant A - It will be paid for from the £2k which has been earmarked in the solar gift monies Q - Conducted by DC approved contractor A - The PC will select the contractor</p> <p><u>VH Committee:</u> Q - When will the PC create a VH Committee A - This will follow the outcome of the building survey and asbestos report Q - How will the Committee be structured A - This will be as per the VH governing document (the Trust Deed within the Conveyance) Q - What will be the responsibilities of the Committee A - This will be as per the VH governing document (the Trust Deed within the Conveyance)</p> <p><u>VH Business Plan:</u> Q - When does the PC anticipate having a VH business plan developed and published to the village A - A Committee is required in the first instance Q - Does the PC anticipate the business plan will include a multi-year profit/loss forecast A - This is premature</p> <p><u>VH Improvement Project Plan:</u> Q - When does the PC anticipate having a VH improvement project plan to bring the VH back to a legally acceptable, safe and useable condition A - This will be considered when we have answers to the above Q - Does the PC anticipate proposing a Council member to be the Project Coordinator/Manager, a village volunteer, or employing an outside contractor A - We need to wait to see the outcome of the above</p>

Signed..... Dated.....

		<p><u>Answers to open issues relating to the PC meeting of 26th July 2017 referencing the Residents meeting of 15th July 2017 - See WW Village Hall Community Working Group letter dated 8th June 2018:</u></p> <p>Q - Lack of asbestos mentioned in minutes A - Asbestos is referred to in the minutes of both meetings Q - Lack of alternative options re: Asbestos vote, yet others available A - Unclear on the question being asked Q - Ownership of Village Hall, contents and land A - The residents of WW Q - Legality of Village Hall Committee/Working Group A - The question is academic Q - Eligibility of those who voted i. Did anyone check to ensure all were WW residents ii. Including the 7 absentee voters A - Yes to i and ii. All 27 who voted were on the WW electoral register</p> <p>It was noted that the VH is currently uninsured as the Council's insurance company want to see an up-to-date structural report of the VH before they will consider insuring the building which previously only had cover for demolition purposes.</p> <p>Cllrs agreed that GAWN should be appointed to undertake a structural survey of the VH to meet the conditions of the insurance company Maximum expenditure £1k. The Clerk to advise them accordingly and to report that the only changes made to the building since their previous report has been a revamp of the kitchen and the removal of the block flooring.</p> <p>D.Cllr Bywater suggested forming a Committee who could consider holding a series of fund raising events to engage the community. He also stated that community grants were also available if supported by a business plan.</p> <p>D.Cllr Tuplin stated that a business plan was needed in order to ascertain where we are and what the problems are.</p>
10	Date and items to be raised at the next meeting	<p>Wednesday 26th September 2018 - venue to confirmed</p> <ul style="list-style-type: none"> ❖ Network Rail Four Tracking project update ❖ LHI update ❖ Speed Watch update ❖ Flooding issues ❖ Questions raised by Richard Logan ❖ Village Hall matters ❖ Clerk's Annual Appraisal
	Meeting closed	The Chairman thanked everyone for attending, the meeting then closed at 8:07pm

Signed..... Dated.....